

DECEMBER 22– MEETING 51
VOLUME 28

The Ross County Board of Commissioners met on this day, December 22, 2025, in regular session.

Commissioner Jack Everson called the meeting to order at 9:00 a.m., with Commissioner James Lowe and David Glass in attendance.

Commissioner Everson led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the minutes of the December 15, 2025 meeting, be approved as submitted. On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Glass moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

DESCRIPTION	FULL NAME	TOTAL VALUE
end of year forms	Heather Heshiser	1251.09
BCMH Treatments	Heather Heshiser	3942.26
Atty Fees- Juvenile court	Shannon Dennewitz	450
Attorney Fees- Probate Court	Shannon Dennewitz	125
internet/	Heather Heshiser	599.54
Utilities/long distance	Heather Heshiser	22.45
utilities	Heather Heshiser	432.1
Attorney Fees- Probate Court	Shannon Dennewitz	125
OTHER EXPENSES	Lauren Snyder	160.44
COURT OF APPEALS MAILINGS	Lynn Rose	74.38
Reimbursement commissioner	Admin Assistant	659.04
FORENSIC AUTOPSY SERVICES	Heather Heshiser	5500
RENT AND GAS	Heather Heshiser	655.6
contract services, annual dues	Heather Heshiser	50
monthly copies	Heather Heshiser	54.97
SUPPLIES	Joann Price	210.31
CTAO Dues	David Jeffers	2587.24
First Half Collection	David Jeffers	3073.6
supplies	Heather Heshiser	404.25
CONTRACT SERVICES	PAUL HAWK	2070
OTHER EXPENSES	KEITH KNOX	98.03
OTHER EXPENSES	GEORGE TAYLOR	60.43
CONTRACT SERVICES	Krace Gill	1190

\$24,295.73

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated December 8, 2025 through December 22, 2025, in the amount of \$19,200.01 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

TRANSFER OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, to transfer \$322.51 from account code 100-01-00-7150 Supplies, into account code 100-01-00-7000 Salaries Officials and transfer \$230.93 from account code 100-01-04-7101 Advertising and Printing into account code 100-01-04-7001 Medicare Maintenance, and to transfer \$48,666.23 from account code 100-01-00-7103 Contract Services (\$5,632.48), from account code 100-01-05-7102 Advertising and Printing (429,312.51), from account code 100-01-10-7107 Utilities (\$13,198.87) and from account code 100-01-05-7150 Supplies (\$522.37) into account code 100-01-04-7001 Salaries Employees, per a request of December 22, 2025 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$1,450.00 from account code 210-58-66-7204 Contract Projects into account code 210-58-66-7014 Group Insurance (\$3,393.73) and account code 210-58-00-7000 Salaries Facilities (\$1,617.97) and transfer \$1,000.00 from account code 100-58-00-7150 Office Supplies into account code 100-58-00-7012 PERS Engineer, per a request of December 22, 2025 from the Ross County Engineer.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$1,164.04 from account code 088-31-01-5301 SCOJFS, into account code 231-51-00-0010 Children Services, per a request of December 22, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$17,029.48 from account code 100-00-00-0010 into account code 410-29-25-5801 COSSAP, per a request of December 22, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$21,029.17 from account code 420-20-18-0010 TCAP Grant, into account code 100-00-00-5204 General, per a request of December 22, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$364.17 from account code 100-04-00-7550 Other Expenses into account code 100-04-00-7012 PERS Prosecutor's office, per a request of December 22, 2025 from the Ross County Prosecutor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$3,205.41 from account code 100-18-21-7012, into account codes 100-18-52-7012 Juvenile PERS (\$873.66) and account code 100-19-00-7012 Probate PERS (\$2,331.75), per a request of December 22, 2025 from the Ross County Juvenile Probate Court.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$1,000.00 from account code 100-20-00-7100 Travel, into account code 100-20-00-7150 Supplies, per a request of December 22, 2025 from the Ross County Clerk of Courts.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$200.00 from account code 100-22-00-7118 Juror Fees, into account code 100-22-00-7119 Witness Fees, per a request of December 22, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$2,500.00 from account code 100-26-00-7150 Supplies into account code 100-26-00-7000 Salaries - Officials, per a request of December 22, 2025 from the Ross County Board of Elections.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$996.27 from account code 100-52-61-7014 Group Insurance, into account code 100-52-61-7012 PERS, per a request of December 22, 2025 from the Ross County Veterans Services.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$4,551.42 from account code 207-01-00-7154 Recycling Cost into account codes 207-01-00-7001 Salaries Employees (\$3,990.96) and account code 207-01-00-7012 PERS (\$560.46), per a request of December 22, 2025 from the Ross County Litter Control.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$3,000.00 from account code 100-03-00-7014 Group Insurance, into account code 100-03-00-7012 PERS Treasurer, per a request of December 22, 2025 from the Ross County Treasurer.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$542.10 from account code 215-15-00-7200 Equipment into account code 215-15-00-7012 PERS, per a request of December 22, 2025 from the Ross County EMA.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$3,988.29 from account code 231-51-00-7409 Auditor & Treasurer Fees, into account code 231-51-00-7103 Contract Services and from account code 231-51-00-7700 Refund Downtown, into account code 231-51-00-7103 Contract Services, per a request of December 22, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$1,950.00 from account code 229-03-00-7200 Equipment into account codes 229-03-00-7001 Salaries Employees (\$1,600.00), account code 229-03-00-7014 Group Insurance (\$300.00) and account code 229-03-00-7012 PERS (\$50.00), per a request of December 22, 2025 from the Ross County Treasurer

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$12,415.91 from account code 420-29-07-7103 Contract Services, into account code 420-29-07-7001 Salaries, per a request of December 22, 2025 from the Ross County Sheriff's Office.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$1,100,000.00 from account code 100-00-00-0010 General into account code 088-31-01-4825 SCOJFS Children Services, per a request of December 22, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$575,000.00 from account code 100-00-00-0010 General, into account code 212-29-00-5901 Correctional & LE and from account code 100-00-00-0010 General, into account code 203-02-00-5901 Dog & Kennel, per a request of December 22, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer the following from Children Services;

Salaries - Program Supervision	233-46-22-7001	Salaries - Direct Services - Family	233-46-12-7001	\$ 1,288.73
Salaries - Program Supervision	233-46-22-7001	Salaries - Building Services	233-46-30-7001	\$ 5,701.30
Salaries - Program Supervision	233-46-22-7001	Salaries - Direct Services - Children 0-2	233-46-51-7001	\$ 3,912.95
Salaries - Program Supervision	233-46-22-7001	Salaries - Service & Support Administration	233-46-90-7001	\$ 19,631.70
PERS-STRS - Direct Services - Children 6-21	233-46-53-7012	PERS - Direct Services - Children 0-2	233-46-51-7012	\$ 450.74
PERS-STRS - Direct Services - Children 6-21	233-46-53-7012	PERS - Occupational Therapy	233-46-75-7012	\$ 782.34
Medicare - Direct Services - Children 6-21	233-46-53-7017	Medicare - Direct Services - Children 0-2	233-46-51-7017	\$ 13.07
Insurance - Direct Services - Children 6-21	233-46-53-7014	Insurance - Service & Support Administration	233-46-90-7014	\$ 1,752.52

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer the following from CLE Funds;

Supplies	212-29-01-7150	Equipment	212-29-01-7200	\$ 6,766.99
Gasoline	212-29-01-7156	Equipment	212-29-01-7200	\$ 20,000.00
Other Expenses	212-29-01-7550	Contract Services	212-29-01-7103	\$ 3,861.12
Other Expenses	212-29-01-7550	Utilities - Law	212-29-01-7107	\$ 6,172.62
Supplies	212-29-01-7150	Utilities - Law	212-29-01-7107	\$ 1,019.98
Training - Law	212-29-01-7125	Utilities - Law	212-29-01-7107	\$ 912.50
Contract Services	212-29-58-7103	Salaries - Employees	212-29-58-7001	\$ 702.82
Supplies	212-29-56-7150	Other Expenses	212-29-56-7550	\$ 1,258.06
PERS	212-29-01-7012	Salaries - Employees	212-29-01-7001	\$ 564.55

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, to appropriate \$955.00 from General Fund into account code 100-20-00-7000 Salaries-Officials, per a request of December 22, 2025 from the Ross County Clerk of Courts.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to appropriate \$1,067.78 from CLE Canine Donations Fund, into account code 213-29-00-7550 Other Expenses, per a request of December 22, 2025 from the Ross County Sheriff's Office.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to appropriate \$30,712.13 from Children's Services Fund into account code 231-51-00-7103 Contract Services, per a request of December 22, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to appropriate \$1,762,000.00 from General Fund, into account codes 100-00-00-7932 Transfer to Dog & Kennel, account code 100-01-12-7451 Grant JFS Children Services and account code 100-29-56-7935 Transfer to CLE, per a request of December 22, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

TIME SHEET APPROVED - COUNTY ADMINISTRATOR

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator, for the pay period ending December 27, 2025.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes; Motion carried.

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners of November 3, 2025, with Commissioners Jack Everson, James E. Lowe, and David Glass in attendance.

RESOLUTION 051-25 EASEMENT AND TEMPORARY EASEMENT FOR REPLACING BRIDGE OVER CSX RAILROAD

WHEREAS, Ross County is replacing the bridge over the CSX railroad on Charleston Pike; and;

WHEREHAS, ODOT is administering the project and the project includes re-alignment, and

WHEREAS, ODOT negotiated with CSX for the property, from CSX, to accommodate the re-alignment, and;

WHEREAS, ODOT negotiated for an easement and a temporary easement at a total cost of \$6,728.00, and; Whereas, as the Board of Commissioners find the above cost to be fair, thence; Therefore, the Board of Commissioners authorizes the Ross County Engineer to pay the cost.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

OHIO EMERGENCY MANAGEMENT GRANT AGREEMENT

Mr. Glass moved, Mr. Lowe seconded, to approve the grant award documents for the Ohio Emergency Management Grant for CyberGard EDR Endpoint software. The grant is \$20,000 with a \$5,000 match that is included in the IT budget.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

CONTRACT TYLER TECHNOLOGIES RECORDER

Mr. Lowe moved, Mr. Glass seconded, to enter a contract with Tyler Technologies, Inc. for conversion to, and implementation of, a new software program which includes training and support. The start-up fee being \$67,000.00.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

EXECUTIVE SESSION CALLED

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners adjourn into executive session at 9:30am, to discuss matters to be kept confidential regarding Security.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

REGULAR SESSION RESUMED

The executive session called at 9:30am was adjourned, and the regular meeting resumed at 9:42am. No action was taken.

REKEYING PROJECT ROSS COUNTY LAW ENFORCEMENT COMPLEX

Mr. Glass moved, Mr. Lowe seconded, to provide funding in the amount of \$63,574.00 for design work, for the re-keying project at the Ross County Law Enforcement Complex.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

HB96 CYBERSECURITY COMPLIANCE POLICY

Mr. Lowe moved, Mr. Glass seconded, to adopt the Ross County Board of Commissioners Cybersecurity Program v 1.0 HB96 Compliance Policy provided by IT Director Andy Wettersten.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

ROSS COUNTY FACILITIES AND SPACE NEEDS ASSESSMENT RECOMMENDATION

Mr. Lowe moved, Mr. Everson seconded, to accept the Ross County Facilities and Space Needs evaluation committees recommendation that ZMM Architects Engineers is the most qualified to perform the services identified in the Scope of Services.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes, Mr. Glass, absent. Motion carried.

OTHER BUSINESS
Budget Hearings

ADJOURN

Mr. Jack A. Everson, President, adjourned the regular meeting of December 22 at 10:20 a.m., Board of Commissioners of Ross County, Ohio



Jack A. Everson, President



James E. Lowe, Vice President



David Glass, Commissioner